



## Guidance on submitting a Relevant Representation for the Lower Thames Crossing NSIP application


Issued on 03 February 2023.

The Planning Inspectorate has issued the following advice for those who wish to make a Relevant Representation in order to register to take part in the examination into the Lower Thames Crossing NSIP application.

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### How to access the form

You can access the form via the Blue Register online button  or the Registration form tab on the [LTC project page](#) [Registration form](#). If you are viewing the page on a small screen or with large text you may need to scroll down the page to get to the form.

If the form does not load properly or fails to submit, please refresh the page in the first instance.

If you still have problems accessing or submitting the form, *please contact the Planning Inspectorate's team* on [lowerthamescrossing@planninginspectorate.gov.uk](mailto:lowerthamescrossing@planninginspectorate.gov.uk) or via 0303 444 5000 and we will do our best to help you register.

### What to include in the 'Your Representation' box

In accordance with [Regulation 4 of The Infrastructure Planning \(Interested Parties and Miscellaneous Prescribed Provisions\) Regulations 2015](#), you **must** provide an *outline of the main points you intend to make in relation to the application*. You will get a chance to submit a more detailed representation later in the examination. This outline need only be a few lines or bullet points stating your view and/or main issue(s), benefit(s) or concern(s) in relation to the proposed scheme. See Figure 3 below.

If you do not include this in your representation, we will not accept your form and you will therefore not be registered to take part in the examination. In these circumstances we will attempt to contact you, usually by email via the address you provide on the form. As long as the Relevant Representations period is still open you will get the opportunity to add to your representation to make it valid and complete your registration.

**Important note:** the Relevant Representations period closes at 23:59 on Friday 24 February 2023, however the case team do not work outside of standard office hours, therefore if an

invalid submission is made after 5pm on Friday 24 February it is very unlikely that you will be notified to be able to rectify it before the close of the Relevant Representations period.

**Figure 3: What to include in 'Your Representation' box**

**Your Representation**

☐ \* Please confirm that you have read and understood the above text for the submission of your representation.

Your Representation:

**You MUST include your view(s) or opinion(s) in this box. It only needs to be a couple of lines or bullet points on what you think about the application. If you do not include this your representation will not be accepted and you will not be registered to take part in the examination.**

### **I can't access the website, are there any other ways to submit my representation?**

If you are still having problems accessing or using the online form *please contact the Planning Inspectorate's team* on [lowerthamescrossing@planninginspectorate.gov.uk](mailto:lowerthamescrossing@planninginspectorate.gov.uk) or via 0303 444 5000, we can then arrange an "offline" version of the form for you to enable you to submit your representation. Please ensure that you make such a request in good time for it to be received by us before the deadline of 23:59 on Friday 24 February 2023.

### **Where can I find further information on submitting a Relevant Representation?**

More information on submitting Relevant Representations can be found on the National Infrastructure website <https://infrastructure.planninginspectorate.gov.uk/legislation-and-advice/advice-notes/advice-note-8-2-how-to-register-to-participate-in-an-examination/>