



## Meeting note

<b>File reference</b>	TR010040
<b>Status</b>	<b>Final</b>
<b>Author</b>	The Planning Inspectorate
<b>Date</b>	22 October 2020
<b>Meeting with</b>	Highways England
<b>Venue</b>	Microsoft Teams Meeting
<b>Meeting objectives</b>	Project Update Meeting
<b>Circulation</b>	All attendees

### Summary of key points discussed and advice given

The Planning Inspectorate (the Inspectorate) advised that a note of the meeting would be taken and published on its website in accordance with section 51 of the Planning Act 2008 (the PA2008). Any advice given under section 51 would not constitute legal advice upon which Applicants (or others) could rely.

### Project update

The Applicant confirmed that it expected to submit the application in late November 2020. The Applicant would be able to confirm the specific submission date following internal governance milestones in mid-November 2020. The Inspectorate advised the Applicant to consider the resource implications on stakeholders in the Acceptance process if the application's submission would straddle a public holiday.

The Inspectorate summarised the pre-submission actions that the Applicant would be required to take, including submission of a GIS shapefile to the Inspectorate at least ten days before the expected submission date. The Inspectorate also requested for the Applicant's draft Electronic Index to be submitted ahead of submission to allow the Inspectorate to check that file structures and naming conventions were compatible with its business systems. All the advice given was available in the Inspectorate's Advice Note 6<sup>1</sup>. The Inspectorate would issue its standard 'warm-up' letter to the Applicant shortly. An equivalent letter to s43 local authorities would be issued circa two weeks before the Inspectorate expected to receive the application.

The Applicant queried the mechanism for submitting its application to the Inspectorate. The Inspectorate confirmed that its preference would be for the application documents to be submitted to it through an appropriate file transfer website eg SharePoint/Microsoft Teams. The same mechanism could be used by the

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<sup>1</sup> Available at: <https://infrastructure.planninginspectorate.gov.uk/legislation-and-advice/advice-notes/>

Applicant to submit evidence in the course of the examination, if the application was accepted.

The Applicant confirmed that its recent non-statutory engagement exercise had proceeded as described in the previous project update meeting held on 8 September 2020<sup>2</sup>. In respect of one of the minor changes to the Red Line Boundary, the Applicant had extended the period for responses to the engagement for affected allotment holders and the Parish Council until the 16 November 2020.

The Applicant summarised its consideration of how works to divert a gas main could manifest in the submitted draft Development Consent Order (dDCO). The Applicant agreed to share draft provisions with the Inspectorate prior to submission in the event that the approach would result in bespoke/novel drafting within the dDCO.

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<sup>2</sup> Available at: <https://infrastructure.planninginspectorate.gov.uk/wp-content/ipc/uploads/projects/TR010040/TR010040-Advice-00005-1-Project%20Update%20Meeting%20Note%20and%20Review%20of%20Draft%20Documents%20.pdf>